GUIDELINES FOR CONNECTION TO FTP SERVER TO TRANSFER PRINTING DATA

What is an FTP client and how to use it?

FTP (File transport protocol) - A protocol used to transfer your printing data files to the MAFRAPRINT printing plant server in order to produce your printed products.

FTP Space - The disk space on the server for your printing data.

What are the advantages of using FTP to transfer printing data?

SAFETY - No mediator (publicly available online storages) is used when transferring data, where there is a risk of possible data misuse

BACK-UP - Immediately after the data are transferred to the FTP server, they are automatically backed up for the case of unexpected events

SPEED – Compared to public online storages, you do not share your transmission capacity with other users, therefore the transmission is faster

PRIVACY - Your printing data are located on the server in a disk space that is accessible only to you with your login data

FLEXIBILITY - Electronic previews (proofs) can be uploaded to your folder for pre-production approval (if you use this service)



The program we recommend for connections to our FTP server is called FileZilla and it is completely free. It is available for download at: https://filezilla-project.org/



After entering the above address into your web browser, you must click on the "Download FileZilla Client" button.



Select a client for your operating system on the next page (it is mostly Windows). And click on "Download FileZilla Client".





The installation file starts downloading. Open it after downloading.





In the figure below, you can see the installation window where you have to click on "I Agree" to continue the installation.

Press Page Do	wn to see the rest of the agreement.	
	GNU GENERAL PUBLIC LICENSE	
	Version 2, June 1991	
Copyright (C) 59 Temple Everyone is p of this license	1989, 1991 Free Software Foundation, Inc. Place, Suite 330, Boston, MA 02111-1307 USA ermitted to copy and distribute verbatim copies document, but changing it is not allowed.	
	Preamble	
The licenses	for most software are designed to take away your	
If you accept t	he terms of the agreement, click I Agree to continue. You	mu <mark>st accept the</mark>



When installing, you can also install a security application, but we do not recommend this. Therefore, choose "**No**, **do not protect me**" and then continue with "**Next**".





You can choose the type of installation in this window, for example for advanced users. It is enough for us to continue with the "Next" button.

E FileZilla Client 3.25.1 Setup	
Already Installed Choose how you want to install FileZilla.	E
An older version of FileZilla is installed on your system. Select the operation y perform and click Next to continue.	/ou want to
Opgrade FileZilla using previous settings (recommended)	
Change settings (advanced)	
Nullsoft Install System v3.0b3 — < <u>B</u> ack <u>Next</u> >	Cancel



After the installation itself (copying the installation files to the computer disk), the last window will appear, where information about the successful complete installation with the selected application start option is. Click on the **"Finish**" button to start the application.





7 FileZilla - **-** X Soubor Upravit Zobrazit Přenos Server Oblibené položky Nápovéda ₩ • BTTT 2 0 10 0 1x 1> T Q 9 M Hostitel: Uživatelské jméno: Heslo: Port: Rychlé připojení 💌 Místní složka: D:\Users\lottmann\Desktop\Alza\Tisková_pdf\ Vítejte v aplikaci FileZilla × ---- Tisková_pdf ⊕--]}i burda E FileZilla 3.25.1 - 🔒 Certifikat_portal Svobodný FTP klient s otevřeným zdrojovým kódem 🕀 🍌 cesťáky Název souboru Velikost so... Typ souboru Poslední změna Co je nového Velikost s... Typ souboru Poslední změna Oprávnění Vlastník / S Nové funkce a zlepšení v 3.25.1 pano_2-7.pdf 16 147 992 Dokument Ad... 13.4.2017 14:18:26 Ziskat pomoc Nepřipojen k žádnému serveru 18 674 408 Dokument Ad... 13.4.2017 14:22:22
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 Položit otázku v diskuzním fóru aplikace FileZilla Hlášení chyb a požadavků na funkce single_str_3.pdf 18 186 256 Dokument Ad... 13.4.2017 14:12:19 Dokumentace single_str_6.pdf 12 103 708 Dokument Ad... 13.4.2017 14:15:43 Základní pokyny k použití Nastavení aplikace FileZilla a sitě Single_str_8.pdf 5 414 394 Dokument Ad... 13.4.2017 14:31:21 Další dokumentace Tento dialog lze kdykoliv později otevřít pomocí nabídky Nápověda. OK • 6 souborů. Celková velikost: 74 716 645 bajtů Nepřipojen. Server nebo místní soubor Směr Vzdálený soubor Velikost Priorita Stav Soubory ve frontě Neúspěšné přenosy Úspěšné přenosy ⑦ Fronta: prázdná ... E 🖪 🗵 🖉 🗰 🔀 🧮 0

The window of the program itself will open with a welcome window, which you shall confirm with "OK"



FileZilla Eile Edit View Iransfer Server Bookmarks Help New version available en the Site Manager. name: Password: Port: Quickconnect 💌 Host Local site: D:\Users\lottmann\Desktop\ Desktop
 Downloads
 Favorites
 Disks Filename Filesize Filetype Last modified Filename Filesize Filetype Last modified Permissions Owner/ Air Emirates Složka souborů 1/16/2017 1:08:17 ... Not connected to any server Alza Složka souborů 4/13/2017 2:10:15 ... burda Složka souborů 2/23/2017 9:36:17 ... Certifikat_portal Složka souborů 2/17/2017 10:19:25... cesťáky Složka souborů 5/31/2017 1:03:34 ... Chybne_PDF Složka souborů 5/4/2017 8:23:39 AM Složka souborů 5/10/2017 1:28:01 ... Dres FotnsSolvero Složka souborů 2/17/2017 10:59:44... Složka souborů 4/19/2017 1:51:49 ... ftp_návod LEGO Složka souborů 12/8/2016 1:18:21 ... NABOR Složka souborů 12/6/2016 11:16:32... PLDA_vstup_1 Složka souborů 2/28/2017 1:17:02 ... 46 files and 17 directories. Total size: 153 357 115 bytes Not connected. Server/Local file Direction Remote file Size Priority Status Queued files Failed transfers Successful transfers Open the Site Manager Queue: empty ...

To create a new connection to the FTP server of the printing plants, you have to click on the marked "Site Manager" icon.



After opening the Site Manager (see the previous step), select "New Site" and click on it.

Select Entry:	General Advanced Transfer Settings Charset					
My Sites	Host: Port: Protocol: FTP - File Transfer Protocol Encryption: Only use plain FTP (insecure)					
	Logon Type: Normal User: Password:					
	Background color: None Comments:					
New Site New Eolder						
New Book <u>m</u> ark <u>R</u> ename						
Delete Dupl <u>i</u> cate						



Now give name to the new location, e.g. "tiskárna" ("printing plant") (item 1). Then fill in the <u>H</u>ost address, which is <u>ftp3.mafra.cz</u> (item 2) and the <u>Port</u>, which is as standard the number 21 (item 3) for FTP. Select the "**Normal**" <u>L</u>ogon Type (item 4) and fill in the <u>U</u>ser name and Password that you have received from the sales representative (item 5). All you have to do is confirm with the "**Connect**" button (item 6).

Site Manager		X
Select Entry:		General Advanced Transfer Settings Charset Host: ftp3.mafra.cz Port 21 Protocol: FTP - File Transfer Protocol Encryption: Use explicit FTP over TLS if available Logon Type Normal User: jméno Password: 5
New Site	New <u>F</u> older	
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		<u>Connect</u> <u>O</u> K Cancel



After the successful connection just transfer the files from the left "Local Site" to to the right "Remote Site" and wait for a successful transfer to our FTP server. The speed of copying is dependent on the speed of your internet connection.

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esponse:	530 Login or Password incorrect.									
rror:	Critical error: Could not connect to :	erver								
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Thank you. We are looking forward to cooperation.