

Technical standards TP/02

FILE NAMING CONVENTION

Changes in the technical standards

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Naming convention – general description for data files naming

File name format: **ddnnnppe.vxyz**

Basic rule: The file name must always have 8 characters before the dot and from 1 to 4 characters behind the dot. The rule must be followed for the data processing system.

**The meaning of characters in the file name:
(Before the dot - 8 characters for the page name)**

- dd** – represents the day of the month - publication date
- nnn** – abbreviation of the title name or of the part edition name
- pp** – page number (01 to 99, according to the number of pages)
- e** – edition number – (update of pages – time sequence 1 to 9)

(Behind the dot - 4 characters for the description of colors)

These four characters identify which colors are in the data file. The possibilities see as follows.

Color abbreviations in the CMYK system:

- X** – all CMYK colors (complete composite)
- C** – cyan
- M** – magenta
- Y** – yellow
- K** – black

Examples of page names and color descriptions for PS or PDF files:

- 04DJI011.x** – Publication 4th day of the month, abbreviation of the title name DJI, page 01, updating 1, composite (all CMYK colors)
- 04DJI011.k** – Publication 4th day of the month, abbreviation of the title name DJI, page 01, updating 1, (only black)
- 04DJI011.kc** – Publication 4th day of the month, abbreviation of the title name DJI, page 01, updating 1, composite (black, cyan)

CMYK colors: (vxyz behind the dot)

- .X** - contains all CMYK colors (complete composite – four color separations)
- .KCM** - contains Black, Cyan, Magenta (three color separations)
- .KMY** - contains Black, Magenta, Yellow (three color separations)
- .KM** - contains Black, Magenta (two color separations)
- .KC** - contains Black, Cyan (two color separations)
- .KY** - contains Black, Yellow (two color separations)
- .K** - contains Black (one separation)